

Flinders Children's Centre & Tji Tji Wiltja Preschool

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Child Safe Environment Policy

Employees, volunteers and other designated persons working at or accessing DECD sites/services will meet DECD screening requirements which include an **approved criminal history clearance**, updated every three years. Staff will undertake approved full day **child protection training** program as a condition of employment and receive approved three yearly update programs thereafter. This training includes individuals' responsibilities as mandated notifiers.

All staff and volunteers will follow approved protective practice guidelines in their physical and social interactions with children and young people. All staff will follow approved child or student attendance and behaviour management policies and incident response guidelines.

All staff will meet adult conduct requirements outlined in legislation, state Government codes, cabinet directives and licensing, approving or regulating processes.

All children at Flinders Children's Centre and Tji Tji Wiltja Preschool will access approved child protection curriculum. The approved child protection curriculum will be taught by staff who have received training in its use.

- Flinders Children's Centre and Tji Tji Wiltja will consider all available sources of support from within DECD and from other agencies and organisations when the needs of vulnerable children are first identified.
- Flinders Children's Centre and Tji Tji Wiltja will raise concerns through regional personnel if we believe collaborations and/or available services are inadequate to protecting children's safety and wellbeing.
- Flinders Children's Centre and Tji Tji Wiltja will support and contribute to interagency efforts to improve family and community safety and wellbeing.
- Flinders Children's Centre and Tji Tji Wiltja will follow DECD, state and national requirements for documentation and record keeping.

The Director will ensure

- volunteers and non teaching staff are screened prior to commencing at the site and have an approved current criminal history clearance
- volunteers receive approved child protection induction which is recorded at the site/service
- 3 yearly approved staff child protection training is facilitated and recorded
- concerns raised about staff or volunteer conduct are responded to in accordance with approved protective practice guidelines
- children will access the approved child protection curriculum.

Created: January 2016

Reviewed: February 2018 Review date: January 2019

Approved by Governing Council:

Chairperson

February 2018